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How to handle the upcoming Age New Year Bumper Edition

As in previous years *The Age* will publish a double-issue Christmas edition on Friday 1st January and Saturday 1st January.

This Edition will replace the normal Friday edition and will be on sale for the cover price of \$2.50 including GST. This price applies for copies sold on Friday as well as Saturday. You will need to make change the price of the Friday edition of the Age.

Update price for deliveries:

Diagram 1:

The price of Friday's Age will be \$2.50.

1. Call up Age-Friday in stock maintenance
2. Go to **Deliveries** tab and click edit, and then click **New Entry**
3. Change the date to 01/01/10 , and put in the price \$2.50 and press the top **Save** button.

Stock Maintenance AGE - FRIDAY

Find Edit

General | Supplier | Prices | Ordering | Misc. | History | Catalogue | Deliveries | At a Glance

Default Commission: 12.50 | Default Delivery Freight: \$0.00 | Round Short Code: AGE | Print Customer Delivery Labels | Print Subagent Delivery Labels | Stop/Starts

Delivery price table

Date (yyyy-mm-dd)	Price	Shop
2008-12-23	1.50	Pos Solutions

Edit Entry | New Entry

Date: 18/12/2009 | Price: 2.5 | Shop: [all shops] | Save | Cancel

Quick Add | Options | Edit | New | Delete | Save | Cancel

- Click **New Entry** again, change date to 07/01/2010 and put the price back to \$1.50, and press the top **Save** button.

Update price for Register sales:

- Go to the **Prices** tab, and click on **Default Prices**. Place a retail **Sale Price** of \$2.50, and set the **From/To dates** to be 01-Jan-2010 and 07-Jan-2010 respectively.

Prices | Default Prices | Check Barcode

Default prices are only used in the case of stock items without barcodes. Only one set of default pricing can be stored per stock item, hence they are used for all shops and all pack sizes. The default prices can also be set via a barcode with a pack size of one and set to shop [Default Shop Price].

Retail Price: \$1.5000 Retail Sale Price: 2.5 From: 01-Jan-2010 To: 07-Jan-2010

Business Price: \$0.0000 Business Sale Price: \$0.0000 From: To:

Recom Retail Price: \$0.0000 RRP Discountable

If you scan the Age at the counter, Click on the **Prices** tab and also add \$2.50 as a sale price will the same from/to dates as above;

Line	BarCode	Price Set For	WholeSale	Pk(Buy)	Pk(Sell)	GST%	MarkUp%	\$RetailP	BusinessP	\$SaleP	SaleFromDT	SaleToD
1	9770312630059	Pos Solutions	0.8182	1	1	10.00	66.6630	1.50		2.50	01-Jan-2010	07-Jan-2010
2	2990010157482	Default Shop Price	0.8182	1	1	10.00	66.6630	1.50		2.50	01-Jan-2010	07-Jan-2010
3												

Click **Save** down the bottom of the screen. The price change for the Age-Friday is now updated.

Printing Round Cards:

- From the Customer menu select Round Cards

Print Friday's round card as normal. No change to procedure is required for this day. Just remember all customers who get the Age on Friday should also be given the A2 supplement with it.

Printing Saturday's round card, use the **Bumper** button.

- 1 From the Customer menu select Round Cards
- 2 Select **Saturday**, and click the **Enable Bumper** button.
- 3 In the **Select publication** combo box, choose the **Age**
- 4 In the **Select Check day**, select **Friday**
- 5 Click the **Print Rounds** button.

The age will appear on the round cards either like:

Age

Or

Age *X*

All customers who get **Age** will just receive the **Updated part 1 of the Age**. All customers who are marked with **Age *X*** will get the **A2 section as well**.

The screenshot shows the 'Round Cards' software interface. At the top, there are navigation tabs: 'Select Rounds', 'Round Charges', 'Rounds Delivered', 'Round Notes', 'Selective Wrap tables', and 'Publication Sequence'. Below these are buttons for days of the week: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday, and 'Choose day'. The dates for each day are displayed below the buttons. A 'Round Plotting' button is on the right. There are several checkboxes for display options, such as 'Show Wrap Table', 'Show Asterisk Line where Stop Occured in Round', 'Hide Summary of Stop/Starts at End', 'Show Stop/Starts in Round Order', 'Show Names in Stop/Start Summary', 'Show Customer Round Notes in Stop/Starts', 'Use Selective Wraps', 'Individual Round Summary at the End', 'Show Combined Summary', 'Include Rounds F', and 'Hide Subscriber'. A 'Select Shop/Rounds' section shows a list of shops: 'Pos Solutions' and 'Second Shop'. A table of rounds is visible with columns for 'Rounds' and 'Code'. The 'Bumper Issue Function' dialog box is open, showing 'AGE' selected in the 'Select publication' dropdown. The text 'Will Appear on round card as AGE *X*' is displayed. The 'Select Check day (for received delivery)' dropdown is set to 'Friday'. A note states: 'Note: Bumper Issue function will ONLY WORK FOR CURRENT WEEK'. There are 'Print Rounds' and 'Cancel' buttons in the dialog. At the bottom of the main window, there are buttons for 'Labels', 'Enable Bumper', 'Export For PDA', 'Week Card', 'Selective Print', and 'Print Rounds'.

If you have any further queries regarding this, please call our Helpdesk on (03) 9597 7222 or email us at support@possolutions.com.au.